RSU 54/MSAD 54
SUPPORT SERVICES COMMITTEE
Minutes **Thursday, April 3, 2025 at 6:00 pm** **Middle School, Rm 166**

Members Present: Jean Franklin-Chair; Mark Bedard-Vice Chair; Valerie Coulombe; Lauren Fox; Tanya Groce; Samantha Hilton; Desiree Libby; Lynda Quinn; Sara Smith
Also Present: Sarah Bunker; Amy Rouse; Michael Lambke; Jon Moody; David Leavitt; Melannie Keister; Jessica Brown

1. **Budget Review**

   The Superintendent reviewed the FY26 budget. The current FY26 status quo draft budget includes a local-only impact of 1.892% to the towns. The Superintendent expects Health Insurance rates to come out next week and therefore has asked for a board workshop on April 15th to consider additional cuts to the budget which will likely include several positional cuts.

2. **Support Services Presentation**

   The Support Services Manager presented a proposal from Affinity LED to upgrade the lighting at both Skowhegan Area Middle School and Mill Stream Elementary School. The total project cost is $360,482, with an estimated $66,842 in efficiency rebates, resulting in a final cost of $293,640. The projected annual savings is projected to be $46,766, giving the project a payback period of just over six years.

3. **Athletics**

   The Support Services Director shared that the wrestling coach assessed the available space at Bloomfield and expressed concerns about whether it can accommodate the team's mats. A final decision will be made at a later date.

4. **Support Services Manager Transition**

   The Superintendent presented an updated proposed transition plan for the Support Services Manager position in anticipation of Mr. Leavitt's retirement in October 2025. The plan included consolidating two administrative assistant positions into one and promoting the current Assistant Support Services Manager to the manager role. Following discussion, the committee supported moving forward with the plan including the reduction in administrative assistant positions and to post the Support Services Manager position internally.

   Future Meetings: 5/1/2025